

**St Theresa's School**  
**Board of Trustees**

**COMMUNITY CONSULTATION AND COMMUNICATION POLICY**

**PURPOSE**

To inform and encourage the involvement of parents and the school's community in the life of the school and to enhance children's learning by having responsive, satisfying and effective relationships between the school and its community.

**OBJECTIVES**

1. Parents enrolling children at the school are given information regarding dates of meetings, membership of board, and the school charter.
2. Parents and the community is informed of dates and times of meetings and decisions issuing from these.
3. Parents are involved in charter writing and policy development where applicable and are involved in the review process.
4. The Board reports to community on work in progress and concluded projects twice a year, in the form of a newsletter.
5. Open days / nights are held and formal reporting to parents / caregivers occurs three times a year.  
Schedule of reports:  
Term 1 - Meet the teacher - Report on Class programme  
Parent /Teacher Interviews  
Term 2- Formal report - Half Year  
Term 3 Optional Parent /teacher Interview  
Term 4 Sending home of Blue assessment Folders  
Formal Report - Full Year
6. Community meetings are held in conjunction with the Parent Teacher Meetings.
7. Weekly newsletters are made available to parents / caregivers.
8. The Board and PTA ensure that a representative from each attends the other's monthly meetings.

**EFFECTIVENESS REVIEW**

1. This policy will be reviewed in accordance with the board's self-review timetable.
2. The review will be conducted in the form of a parent and staff survey, using the procedures listed above as the criteria for determining the effectiveness of the policy in action.
3. The board will make its review report available to parents and staff.

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_